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- PRIMARY CARE NURSE PRACTITIONER -

JOB SUMMARY

The Nurse Practitioner works with a multi-disciplinary primary care team in the provision of primary health care services to the clinic clients with a strong emphasis on disease prevention and health promotion.

JOB SPECIFIC RESPONSIBILITIES

1. Direct Client Service

- Provides clinical services to clients, either in the clinic or in the community, taking into account the environmental, social, psychological and medical factors that influence health within the scope of their professional licence.
- Assesses, diagnoses and prescribes treatments to clients, and refers to other resources as appropriate.
- Participates in the development, implementation, monitoring and evaluation of treatment, education, counseling and health promotion programs and services for individuals, families and the community.
- Performs health promotion activities on relevant topics.

2. Administration

- Maintains electronic/paper client records and protects the confidentiality of the information.
- Performs administrative functions as required by the program.
- Assists in maintaining the program database by entering data, generating reports, supporting analysis, and regular auditing of data integrity.
- Assists in preparation of program and promotional materials and other documents as assigned.
- Maintain an inventory of program resources available to clients.
- Participates in regular chart audits and reviews.

3. Human Resources

- Provides support and assistance to volunteers and/or placement students.

4. Teamwork and Collaboration

- Assists in the development of program specific policies and procedures/guidelines and in the overall planning and development of the program.
- Attends and participates at team and general staff meetings as scheduled.
- Participates in the evaluation component of relevant program.

- Maintains effective communication of information among internal and external stakeholders.
- Participate in staff development as appropriate to the position.
- Works within established policies of off-site organizations where staff are housed.

QUALIFICATIONS:

1. Education

- Baccalaureate Degree in Nursing.
- Registration in the Extended Class with the College of Nurses of Ontario.
- Able to work in all fields of primary care including prescribing controlled substances.

2. Professional Experience

- Two plus years of nursing practice in the Nurse Practitioner role in a primary care setting.
- Nursing experience

3. Key Competencies

- Understanding of rural communities and rural health challenges desirable.

4. Linguistic Profile

- Candidate must be bilingual and fluent in both French and English
 - French (oral expression): A+ an asset
 - French (oral comprehension): A+ an asset
 - French (reading comprehension): A+ an asset
 - Other languages an asset.

5. Personal Suitability/Other Requirements

- Proficiency in the use of MAC computers and Telus PSS EMR